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MINUTES OF THE REGULAR MEETING OF
THE BOARD OF TRUSTEES
of the
BAY SHORE--BRIGHTWATERS PUBLIC LIBRARY
Monday, October 26, 2026

Present
Mr. Frank Pooley, President
Mrs. Joan Mason-Dollmann, Vice President
Mrs. Diane Hartill, Secretary
Mr. Harry Brown, Finance Officer

Absent
Mrs. Frances Bell, Trustee

Also present, Andrew Story, Director; Katie McIntyre, Assistant Director, Janet Anderson, Business Manager, Mr. Al Coster of Baldessari and Coster, LLP.

Call to Order
Mr. Pooley called the meeting to order at 6:05 PM. The Pledge of Allegiance was recited.

Presentation of Annul Audit
Mr. Al Coster of Baldessari and Coster, LLP presented the Library's independent audit for the 2025-26 fiscal year. Mr. Coster answered several of the Board's questions regarding the audit, the NYS Comptroller's Report, and the most recent GASB Valuation Report. The audit will be posted to the Library's website.

Approval of Minutes
There was a motion to approve the minutes of the September 28, 2026 Meeting of the Board of Trustees. (Hartill, Mason-Dollmann; unanimous)

Period for Public Expression
None.

Correspondence
None.

Director's Report
The Board reviewed the Director's Report for September 2026 with interest.

Financial Report
The Board reviewed the Financial Reports for September 2026.
The October 2026 bills were presented and there was a motion to approve them. (Mason-Dollmann, Brown; unanimous)

Personnel Report
There was a motion to approve the Personnel Report for October 2026. (Mason-Dollmann, Hartill; unanimous)

New Business
Acceptance of Annual Audit
There was a motion to accept the Library's independent audit of the 2025-26 fiscal year. (Mason-Dollmann, Pooley; unanimous)
Approval of NYS Comptroller's Report
There was a motion to approve the NYS Comptroller's Report. (Hartill, Brown; unanimous)
GASB Valuation Report
The Board reviewed and discussed the GASB Valuation Report.
SCLS Budget Draft
A draft of the SCLS 2027 Operating Budget was shared with the board.

Old Business
Mr. Story informed the Board that the Library has signed a new contract for elevator maintenance and repair with Noble Elevator Co., that is effective November 1, 2026.

Executive Session
There was a motion to enter Executive Session to discuss a personnel matter. (Hartill, Brown; unanimous)
There was a motion to exit Executive Session and return to regular session. (Mason-Dollmann, Hartill; unanimous)

Upon returning to regular session there was a motion to adopt a resolution as follows:

WHEREAS, the Board of Trustees is the appointing authority for the employee designated as Employee No. 36 (the "Employee"), as identified in the confidential memorandum of the Library Director; and
WHEREAS, the Employee last reported for duty on October 24, 2025, and has not returned since; and
WHEREAS, by letter dated October 16, 2026, delivered to the Employee's residence by FedEx on October 17, 2026, the Library Director gave the Employee written notice of the proposed separation under Civil Service Law § 73 and an opportunity to respond in writing and to submit documentation of fitness to return to duty by October 22, 2026, and no response has been received as of the date of this resolution;
NOW, THEREFORE, BE IT RESOLVED, that based upon the foregoing, the Board determines that the employee has been continuously absent from and unable to perform the duties of the position for one year or more by reason of a disability other than a disability resulting from occupational injury or disease; and be it further
RESOLVED, that the Employee is separated from employment pursuant to Civil Service Law § 73, effective October 26, 2026; and be it further
RESOLVED, that the Library Director is authorized and directed, in consultation with counsel, to notify the employee in writing of the separation, of the right to request a post-termination hearing under Rule 19.6 of the Suffolk County Civil Service Rules, and of the right to apply for reinstatement under Civil Service Law § 73; to report the separation to the Suffolk County Department of Civil Service pursuant to Rule 19.7; and to take all further actions reasonably necessary to carry out this resolution.

Disposition of the Board
Moved: Hartill
Seconded: Brown
In Favor: Hartill, Brown, Pooley, Mason-Dollmann
Opposed: None
Abstaining: None
Absent: Bell

Next Library Board meeting
Monday, November 23, 2026, 6:00 PM

Adjournment
There being no further business, there was a motion to adjourn at 7:30 PM. (Brown, Mason-Dollmann; unanimous)

Respectfully submitted,

Diane Hartill

Mrs. Diane Hartill, Secretary