~~Unapproved~~

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF TRUSTEES
of the
BAY SHORE--BRIGHTWATERS PUBLIC LIBRARY
Monday, September 28, 2026

Present
Mr. Frank Pooley, President
Mrs. Joan Mason-Dollmann, Vice President
Mr. Harry Brown, Finance Officer
Mrs. Frances Bell, Trustee

Absent
Mrs. Diane Hartill, Secretary

Also present, Andrew Story, Director; Katie McIntyre, Assistant Director, Janet Anderson, Business Manager

Call to Order
Mr. Pooley called the meeting to order at 11:00 AM.

Approval of Minutes
There was a motion to approve the minutes of the July 27, 2026 Reorganizational Meeting of the Board of Trustees. (Mason-Dollmann, Bell; unanimous)

There was a motion to approve the minutes of the July 27, 2026 Regular Meeting of the Board of Trustees. (Mason-Dollmann, Brown; unanimous)

Period for Public Expression
None.

Correspondence
Mr. Story read a letter to the Board from Dr. Thomas Diflo. Dr. Diflo made a contribution to the Library at the request of his mother, Barbara Diflo who passed away earlier this year. The Board expressed their gratitude to Dr. Diflo and his mother Barbara for their generosity.

Director's Report
The Board reviewed the Director's Reports for July and August 2026 with interest.

Financial Report
The Board reviewed the Financial Reports for July and August 2026.
The August and September 2026 bills were presented and there was a motion to approve them. (Mason-Dollmann, Bell; unanimous)

Personnel Report

There was a motion to approve the Personnel Report for August 2026. (Mason-Dollmann, Brown; unanimous)
There was a motion to approve the Personnel Report for September 2026. (Pooley, Brown; unanimous)

New Business
There was a motion to authorize Mr. Story to vote "Yes" for the ***Partnership of Automated Libraries in Suffolk*** (PALS) Proposed 2027 Budget. (Brown, Mason-Dollmann; unanimous)

The Board reviewed changes to Assigned Funds retroactive to June 30, 2026. There was a motion to approve them. (Brown, Mason-Dollmann; unanimous)

Mr. Story requested a revision to the Public Behavior Policy concerning bicycles, e-bikes and e-scooters on Library premises. There was a motion to approve the revised Public Behavior Policy. (Pooley, Mason-Dollmann; unanimous)

Old Business
Mr. Story informed the Board that the mortar on the entrance walkway and around the footings for the aluminum handrail was repaired.

Mr. Story informed the Board that Mr. Cortes, Facilities Manager was looking for a new elevator service provider.

Mr. Story discussed options for replacing the Library's geothermal heat pumps which are reaching the end of their life expectancy. Options will continue to be explored.

Executive Session
There was a motion to enter Executive Session to discuss a personnel matter. (Pooley, Mason-Dollmann; unanimous)
There was a motion to exit Executive Session and return to regular session. (Pooley, Mason-Dollmann; unanimous)

No action was taken.

Next Library Board meeting
Monday, October 26, 2026, 6:00 PM

Adjournment
There being no further business, there was a motion to adjourn at 12:45 PM. (Brown, Mason-Dollmann; unanimous)

Respectfully submitted,
Diane Hartill

Mrs. Diane Hartill, Secretary