

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
October 27, 2025**

Present

Mr. Francis Pooley, Vice President

Mrs. Joan Mason-Dollmann, Secretary

Mr. Harry Brown, Trustee

Also present, Andrew Story, Director; Katie McIntyre, Assistant Director; Janet Anderson, Business Manager; Mr. Al Coster of Baldessari and Coster, LLP.

Absent

Mrs. Frances Bell, President

Mrs. Diane Hartill, Finance Officer

Call to Order

Mr. Pooley called the meeting to order at 6:00 PM.

The Pledge of Allegiance was recited.

Presentation of Annual Audit

Mr. Al Coster of Baldessari and Coster, LLP presented the Library's independent audit for the 2024-25 fiscal year. He answered several of the Board's questions regarding the audit, the NYS Comptroller's Report, and the most recent GASB Valuation Report. The audit will be available on the Library's website shortly.

Approval of Minutes

There was a motion to approve the minutes of the September 29, 2025 Regular Meeting of the Board of Trustees. (Brown, Mason-Dollmann; unanimous)

Period for Public Expression

None.

Correspondence

None.

Director's Report

The Board reviewed the Director's Report with interest.

Financial Report

The Board reviewed the Financial Reports.

The October Bills were presented and there was a motion to approve them. (Brown, Mason-Dollmann; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Brown, Mason-Dollmann; unanimous)

New Business

Acceptance of Annual Audit

There was a motion to accept the Library's audit of the 2024-25 fiscal year. (Brown, Mason-Dollmann; unanimous)

Approval of NYS Comptroller's Report

There was a motion to approve the NYS Comptroller's Report. (Pooley, Mason-Dollmann; unanimous)

GASB Valuation Report

The Board reviewed and discussed the GASB Valuation Report.

SCLS Budget Draft

A draft of the SCLS 2026 Operating Budget was shared with the board. A vote by the board on the proposed SCLS budget for 2026 is due by 12/31/25. The board will vote on the SCLS budget at the next board meeting.

Health Insurance Policy

The board decided to table the discussion of the Health Insurance Policy until all board members are present.

Old Business

Mr. Story informed the board that:

- 1) The tables and chairs donated by the Central Islip Library were picked up and currently being stored in the lower level stacks.
- 2) The Library accepted a donation of gently used office furniture from the Law Firm of Brian Tully, Esq, Melville, NY.

Executive Session

There was a motion at 7:00 PM to enter into Executive Session to discuss particular employees and their employment status. (Brown, Mason-Dollmann; unanimous)

There was a motion to exit Executive Session at 7:30 PM. (Pooley, Mason-Dollmann; unanimous)

No action was taken.

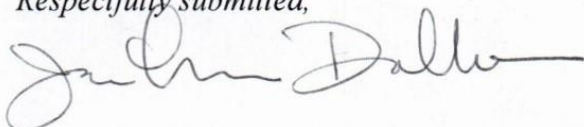
Next Library Board meeting

Monday, November 24, 2025, at 6:00 PM.

Adjournment

There being no further business, there was a motion to adjourn at 7:35 PM. (Pooley, Mason-Dollmann; unanimous)

Respectfully submitted,



Mrs. Joan Mason-Dollmann, Secretary