

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
January 29, 2024**

Present

Mr. Harry Brown, Vice-President
Mrs. Frances Bell, Secretary
Mr. Francis Pooley, Finance Officer
Ms. Joan Mason-Dollmann, Trustee

Absent

Ms. Diane Hartill, President

Also present, Michael Squillante, Director; Janet Anderson, Business Manager; Andrew Story, Adult Services Head; and a member of the public.

Call to Order

Mr. Brown called the meeting to order at 7 pm, and the Pledge of Allegiance was recited.

Approval of Minutes

There was a motion to approve the minutes of the November 27, 2023 Regular Meeting of the Board of Trustees as amended. (Pooley, Mason-Dollmann; unanimous)

Period for Public Expression

None.

Correspondence

None.

Director' Report

The Board reviewed the Director's Report with interest.

Financial Report

The Board reviewed the Financial Report, Income Statement, Library Bank Reconciliations, Self-Sustaining Operations Schedule, Fixed asset Schedule, Endowment Account information, and Capital Project Information.

The December and January Bills were presented and there was a motion to approve them. (Pooley, Mason-Dollmann; unanimous)

Personnel Report

There was a motion to approve the Personnel Reports. (Bell, Pooley; unanimous)
All five members of the Board cast ballots for SCLS Trustee from Zone 1.

New Business

Approval of Special District Meeting Notice

There was a motion to approve the Special District Meeting Notice regarding the the Library's upcoming Budget Vote and Trustee Election. (Bell, Mason-Dollmann; unanimous)

Public Information Session

Mr. Squillante informed the Board that a Public Information Session on the proposed 2024-25 Budget and Trustee Election will be held on Wednesday, March 20, at 7 pm.

Roofing

Mr. Squillante informed the Board that he has been gathering information regarding the maintenance of the Library's roof.

Old Business

Stair Tread Project

The stair treads leading to the Lower Mezzanine have been replaced and the project is now complete.

Executive Session

There was a motion to enter executive session at 7:45 pm for the purpose of discussing benefits for two particular employees. (Pooley, Bell; unanimous)

The Board exited Executive Session at 7:55 pm. No actions were taken.

Next Library Board meeting

Monday, February 26, 2023, at 7 pm.

Adjournment

There being no further business, there was a motion to adjourn at 7:58 pm. (Brown, Mason-Dollmann; unanimous)

Respectfully submitted,



Mrs. Frances Bell, Secretary