

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
November 27, 2023**

Present

Ms. Diane Hartill, President
Mr. Harry Brown, Vice-President
Mrs. Frances Bell, Secretary
Mr. Francis Pooley, Finance Officer
Ms. Joan Mason-Dollmann, Trustee

Also present, Michael Squillante, Director; Janet Anderson, Business Manager.

Call to Order

Ms. Hartill called the meeting to order at 6:57 pm.

Approval of Minutes

There was a motion to approve the minutes of the October 30, 2023 Regular Meeting of the Board of Trustees as amended. (Mason-Dollmann, Brown; unanimous)

Period for Public Expression

None.

Correspondence

None.

Director' Report

The Board reviewed the Director's Report with interest.

Financial Report

The Board reviewed the Financial Reports.

The November Bills were presented and there was a motion to approve them. (Bell, Mason-Dollmann; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Bell, Brown; unanimous)

New Business

SCLS Trustee Ballots

All five members of the Board cast ballots for SCLS Trustee from Zone 1.

There was a motion to approve the proposed 2024 budget of the Suffolk Cooperative Library System.
(Bell, Hartill; unanimous)

Library Assigned Funds

There was a reaffirm the schedule of Library Funds Assignment as presented. (Pooley, Brown; unanimous)

Old Business

Stair Tread Project

Two levels of stair treads have been replaced and the third (lower) level is being scheduled.

Trustee Training

Mr. Squillante reminded the Board that mandated Prevention of Sexual Harassment Training would be held on Tuesday, December 5, 2023, from 10 am to Noon.

Next Library Board meeting

Monday, January 29, 2023, at 7 pm.

Adjournment

There being no further business, there was a motion to adjourn at 7:57 pm. (Brown, Mason-Dollmann; unanimous)

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Mrs. Frances Bell, Sec.", written in dark ink.

Mrs. Frances Bell, Secretary