

Approved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
October 30, 2023**

Present

Ms. Diane Hartill, President
Mr. Harry Brown, Vice-President
Mrs. Frances Bell, Secretary
Mr. Francis Pooley, Finance Officer
Ms. Joan Mason-Dollmann, Trustee

Also present, Michael Squillante, Director; Janet Anderson, Business Manager; Mr. Al Coster, Baldessari and Coster, LLC.

Call to Order

Ms. Hartill called the meeting to order at 6:59 pm.

Approval of Minutes

There was a motion to approve the minutes of the September 18, 2023 Reorganizational Meeting of the Board of Trustees. (Mason-Dollmann, Pooley; unanimous)

Presentation of Independent Audit

Mr. Coster presented the 2022-23 Audit to the Board of Trustees and answered questions regarding it.

Period for Public Expression

None.

Correspondence

None.

Director' Report

The Board reviewed the Director's Report with interest.

Financial Report

The Board reviewed the Financial Reports.

The October Bills were presented and there was a motion to approve them. (Pooley, Brown; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Hartill, Mason-Dollmann; unanimous)

New Business

Acceptance of Annual Audit

There was a motion to accept the Annual Audit performed by Baldessari and Coster, LLC. (Bell, Hartill; unanimous)

NYS Comptroller's Report

There was a motion to approve the NYS Comptrollers Report. (Pooley, Hartill; unanimous)

Background Check Policy

There was a motion to approve the Background Check Policy as presented. (Brown, Pooley; unanimous)

Staff Continuing Education

There was consensus that some funds from Dr. Harmond's bequest be used to enroll Ms. McIntyre and Ms. Korzenko in a Continuing Education course.

Prevention of Sexual Harassment Training

Mr. Squillante reminded the Board that the annual Prevention of Sexual Harassment Training was due. He will work on an agreeable date.

Old Business

Stair Tread Project

Two levels of stair treads have been replaced and the third (lower) level is being scheduled.

Trustee Training

Mr. Squillante reminded the Board that mandated Trustee Training would be held on Tuesday, November 14, 2023, from 10am to Noon.

Next Library Board meeting

Monday, November 27, 2023, at 7pm.

Adjournment

There being no further business, there was a motion to adjourn at 8:05pm. (Bell, Pooley; unanimous)

Respectfully submitted,

Mrs. Frances Bell, Secretary