

~~Unapproved~~

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
September 23, 2019**

Present

Mrs. Diane Hartill, President
Mrs. Frances Bell, Vice-President
Mr. Francis Pooley, Secretary
Mrs. Joan Mason-Dollmann, Finance Officer

Absent

Dr. Richard Harmond, President

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager

Call to Order

Ms. Hartill called the meeting to order at 7:00 pm.

Approval of Minutes

There was a motion to approve the minutes of the July 29, 2019 meeting of the Board.
(Pooley; Mason-Dollmann; unanimous)

Period for Public Expression

None.

Correspondence

The Board reviewed a letter from Mr. Kevin Verbesey regarding an upcoming SCLS Trustee Caucus to be held at the Brentwood Public Library.

Financial Report and Approval of Bills

The August bills were presented and there was a motion to approve them for payment.
(Bell, Pooley; unanimous)

The September bills were presented and there was a motion to approve them for payment.
(Bell, Pooley; unanimous)

Personnel Report

There was a motion to approve the Personnel Report (Bell, Pooley; unanimous)

Director's Report

The Board read the Director's Report with interest.

New Business

Meeting Room Chairs

There was a motion to purchase 150 new chairs for the Community Room at a cost not to exceed \$24,903.76. (Hartill, Pooley)

Children's Entrance Refurbishment

Mr. Squillante will present the Board with more information regarding the Children's Entrance refurbishment.

Surveillance upgrade

Mr. Squillante informed the Board that the Library Construction Grant to project for the replacement of the surveillance system totaled approximately \$23,000 and that the grant application would be submitted shortly.

Meeting Room Policy

There was a motion to accept the amended Meeting Room Policy as presented. (Mason-Dollmann, Bell; unanimous)

2019-20 Calendar

There was a motion to approve the 2019-20 Calendar as presented. (Bell, Pooley; unanimous)

Old BusinessMartinez Estate

Mr. Squillante informed the Board that the Martinez property closing was held last week and that the Library has received the funds from the sale.

Executive Session

None.

Next Library Board meeting

Monday, October 28, 2019 at 7pm.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 8:10 pm. (Bell, Pooley; unanimous)

Respectfully submitted,

Mr. Francis Pooley, Secretary

