

~~Un~~approved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
September 27, 2021**

Present

Mr. Francis Pooley, President
Mrs. Joan Mason-Dollmann, Vice-President
Mrs. Diane Hartill, Secretary
Mrs. Frances Bell, Finance Officer
Dr. Richard Harmond, Trustee

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager.

Call to Order

Mr. Pooley called the meeting to order at 7:01 pm.

Approval of Minutes

There was a motion to correct and approve the minutes of the Reorganizational Meeting of the Board held on July 26, 2021. (Mason-Dollmann, Hartill; unanimous)

There was a motion to approve the minutes of the July 26, 2021 Regular Meeting of the Board of Trustees as corrected. (Bell, Hartill; unanimous)

Financial Report

The August bills were presented and there was a motion to approve them for payment. (Hartill, Bell; unanimous)

The September bills were presented and there was a motion to approve them for payment. (Mason-Dollmann, Bell; unanimous)

There was a motion to approve the adjustment to Petty Cash. (Hartill, Mason-Dollmann; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Bell, Hartill; unanimous)

New Business

Approval of HVAC vendor

There was a motion to approve the appointment of Thermal Solutions, Inc. as the Library's HVAC vendor. (Harmond, Pooley; unanimous)

Approval of Cleaning Company

There was a motion to approve Strike Force as the Library's cleaning company. (Mason-Dollmann, Harmond; unanimous)

Request for Banks Fund reimbursement

There was a motion to approve Mr. Seebald's request for reimbursement. (Hartill, Pooley; unanimous)

Black History Month plans

Mr. Squillante and Ms. Carey discussed the Library's plans for programming for this year's celebration of Black History Month.

Old Business

Parking Lot Project.

The Library is waiting for approval from NYS to begin the Parking Lot Project.

Executive Session

None.

Next Library Board meeting

Monday, October 25, 2021, 7pm

Adjournment

There being no further business, there was a motion to adjourn the meeting at 8:45 pm. (Bell, Pooley; unanimous)

Respectfully submitted,

Ms. Diane Hartill, Secretary.