

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
September 26, 2022**

Present

Ms. Joan Mason-Dollmann, President
Ms. Diane Hartill, Vice-President
Mrs. Frances Bell, Secretary
Mr. Francis Pooley, Finance Officer

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager; Mr. Harry Brown.

Call to Order

Ms. Mason-Dollmann called the meeting to order at 7:00 pm.

Approval of Minutes

There was a motion to approve the minutes of the July 25, 2022 Regular Meeting of the Board of Trustees.
(Pooley, Hartill; unanimous)

Trustee Appointment

There was a motion to appoint Mr. Harry Brown to serve the remainder of the vacant Trustee position until the next Trustee election in 2023. (Pooley, Mason-Dollmann, unanimous)

Mr. Brown was sworn in and his appointment will be filed with the County Clerk immediately.

Correspondence

A letter from Andrew Martingale regarding the transfer of Library records to his new firm and the continuation of his terms was read.

A letter from Mr. Verbese of SCLS regarding an upcoming Trustee Caucus was read.

A letter from Laura Carey regarding her intention to retire in 2023 was read.

Financial Report

The Board reviewed the Financial Reports.

The September bills were presented and there was a motion to approve them for payment. (Bell, Hartill; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Pooley, Hartill; unanimous)

Director' Report

The Board reviewed the Director's Report with interest.

New Business

Mandated Trustee Training

Mr. Squillante explained the new requirement for ongoing Library Trustee Training in New York State beginning in 2023.

Transfer and Retention of Library Counsel

There was a motion for the Board to authorize the transfer of all paper and electronic files of the Library from Hamburger, Maxson, Yaffe & Martingale, LLP ("HMY") to Quatela Chimeri, PLLC, and to retain Andrew K. Martingale of Quatela Chimeri, PLLC, as Library Attorney, effective September 1, 2022, on the same terms and condition as the retainer letter on file with the Library from HMY. (Hartill, Pooley, unanimous)

Resource Sharing Code

There was a motion to approve the Amendments to the Resource Sharing Code as presented in a September 13, 2022 memorandum from the Suffolk Cooperative Library System. (Bell, Pooley; unanimous)

Old Business

Parking Lot Project

Mr. Squillante gave an update on the Parking Lot Project.

Executive Session

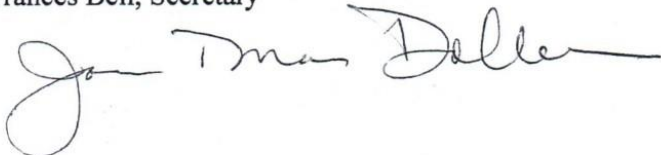
None.

Adjournment

There being no further business, there was a motion to adjourn at 8:20pm. (Hartill, Bell; unanimous)

Respectfully submitted,

Mrs. Frances Bell, Secretary

A handwritten signature in black ink, appearing to read "Frances Bell", written in a cursive style.