

BAY SHORE-BRIGHTWATERS PUBLIC LIBRARY
MINUTES OF THE
REORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES
Held JULY 24, 2017
7:00 pm

Call to Order

Mr. Pooley called the meeting to order at 7pm

Nomination and Election of Board Officers

There was a motion to nominate Mrs. Mason-Dollmann to the office of President. (Pooley, Bell; unanimous).

There was a motion to nominate Dr. Harmond to the office of Vice-President. (Mason-Dollmann, Reilly; unanimous)

There was a motion to nominate Mrs. Reilly to the office of Secretary. (Bell, Mason-Dollmann; unanimous)

There was a motion to nominate Mrs. Bell to the office of Financial Officer. (Pooley, Reilly; unanimous)

Administration of Oaths of Office

The Oath of Office was administered to Mr. Pooley for a five-year term (2022).

Conflict of Interest – Annual Statements of Compliance

Members of the Board completed and signed the Annual Statements of Compliance with the Library's Conflict of Interest Policy.

Re-affirm Public Officers Law – “Defense and indemnification of officers and employees of public entities.”

There was a motion to re-affirm the Public Officers Law. (Harmond, Bell; unanimous)

Official Appointments

There was a motion to designate the following appointments: (Mason-Dollmann, Reilly; unanimous)

Treasurer – Roseanne Albanese

Counsel – Hamburger, Maxson, Yaffee, and McNally, LLP

Accountant – Baldessari and Coster, LLP

Banks – US Bank, Capital One, Astoria Federal, First National Bank of Long Island, People's United Bank.

Official Newspapers – Islip Bulletin (when a second newspaper is required, South Bay Neighbor will be used.)

Library Funds Assignment

The Board examined the assignment of Library Funds.

Records Retention Officer

There was a motion to appoint Ms. Janet Anderson as the Records Retention Officer.
(Reilly, Pooley; unanimous)

Long Range Goals

The Board examined the Library's Long Range Goals.

Library Policy Manual

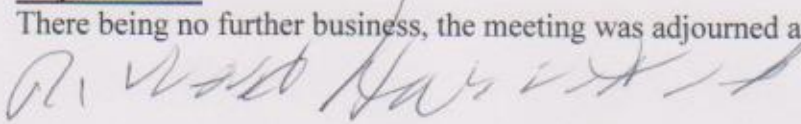
The Board approved the Library's Policy manual after amending two spelling errors.
(Reilly, Pooley; unanimous)

Employee Handbook

The Board approved the Library's Employee Handbook. (Pooley, Reilly; unanimous)

Adjournment

There being no further business, the meeting was adjourned at 7:25pm.

A handwritten signature in dark ink, appearing to read "Al West", is written over the "Adjournment" section.