

Unapproved

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
of the  
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY  
October 24, 2022

**Present**

Ms. Joan Mason-Dollmann, President  
Ms. Diane Hartill, Vice-President  
Mrs. Frances Bell, Secretary  
Mr. Francis Pooley, Finance Officer  
Mr. Harry Brown, Trustee

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager.

**Call to Order**

Ms. Mason-Dollmann called the meeting to order at 7:00 pm.

**Approval of Minutes**

There was a motion to approve the minutes of the September 26, 2022 Regular Meeting of the Board of Trustees. (Pooley, Hartill; unanimous)

**Presentation of Independent Audit**

Mr. Al Coster of Baldessari and Coster, LLP presented the Library's audit of the 2021-22 Fiscal Year. He also answered questions from the Board regarding the audit.

**Period for Public Expression**

None.

**Correspondence**

None.

**Financial Report**

The Board reviewed the Financial Reports.

The October bills were presented and there was a motion to approve them for payment. (Bell, Hartill; unanimous)

**Personnel Report**

There was a motion to approve the Personnel Report. (Pooley, Hartill; unanimous)

**Director's Report**

The Board reviewed the Director's Report with interest.

**New Business**

**2021-22 Independent Audit**

There was a motion to accept the 2021-22 Audit performed by Baldessari and Coster, LLP. (Brown, Bell; unanimous)

New York State Comptroller's Report

There was a motion to accept the NYS Comptroller's Report, prepared by Baldessari and Coster, LLP. (Hartill, Pooley; unanimous)

EV Charging Proposal

It was decided to not move forward with a proposal for services regarding the installation of EV Charging stations at the Library.

Conference attendance request

There was a motion to approve Mr. Squillante's request to attend the 2023 ALA Conference to be held in New Orleans, LA, at a cost not to exceed \$1800. (Hartill, Bell; unanimous)

Trustee Training Opportunity

Mr. Squillante discussed an example of a training session that would be available in 2023 that would enable Trustees to partially fulfill the mandated amount of training for them next year.

Old Business

Parking Lot Project

Mr. Squillante gave an update on the Parking Lot Project.

Executive Session

None.

Adjournment

There being no further business, there was a motion to adjourn at 8:05pm. (Hartill, Bell; unanimous)

*Respectfully submitted,*

Mrs. Frances Bell, Secretary

A handwritten signature in cursive script, appearing to read "Mrs. Frances Bell, Sec.", written in dark ink.