

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
Held November 27, 2017**

Present

Mrs. Joan Mason-Dollmann, President
Dr. Richard P. Harmond, Vice-President
Mrs. Mary Beth Reilly, Secretary
Mrs. Frances Bell, Finance Officer
Mr. Francis Pooley, Trustee

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant.

Call to Order

Ms. Mason-Dollmann called the meeting to order at 7:02 pm.

Approval of Minutes – October 30, 2017

There was a motion to approve the minutes. (Pooley, Reilly; unanimous)

Correspondence

None.

Financial Report and Approval of Bills

The financial reports were presented and there was a motion to approve the attached bills for payment. (Reilly, Bell; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Pooley, Dollmann; unanimous)

Director's Report

The Board read the Director's report with interest.

New Business

SCLS Trustee Ballots

The Board members cast individual ballots for SCLS Trustee.

SCLS 2018 Proposed Budget

There was a motion to approve the SCLS 2018 Proposed Budget. (Bell, Reilly; unanimous)

Banks Fund Request

There was a motion to approve Mr. Seebald's request for tuition reimbursement in the amount of \$200. (Reilly, Harmond; unanimous)

Friend's Issues

Mr. Squillante and the Board discussed Friend's issues that impact the Library.

Old Business**Construction Grants**

There was a motion to approve the Bid Documents for the upgrade to the Library's HVAC system. (Harmond, Bell; unanimous)

Executive Session

At 8:10pm there was a motion to move into Executive Session to discuss the performance of a particular employee. (Pooley, Reilly; unanimous)

The Board exited Executive Session at 8:35pm.

Next Library Board meeting

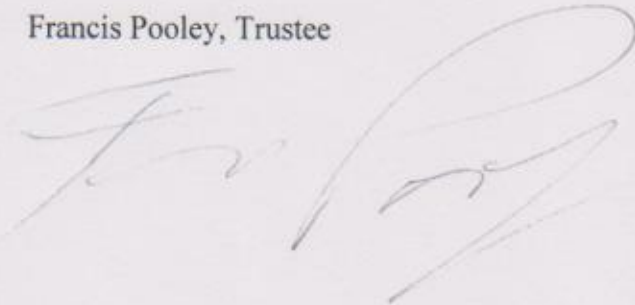
Monday, December 18th at 7pm.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 8:38pm. (Harmond, Pooley; unanimous)

Respectfully submitted,

Francis Pooley, Trustee

A handwritten signature in dark ink, appearing to read 'Francis Pooley', is written over the printed name. The signature is fluid and cursive, with a large loop at the end.