

~~Unapproved~~

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
January 30, 2023**

Present

Ms. Joan Mason-Dollmann, President
Ms. Diane Hartill, Vice-President
Mrs. Frances Bell, Secretary
Mr. Francis Pooley, Finance Officer
Mr. Harry Brown, Trustee

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager.

Call to Order

Ms. Mason-Dollmann called the meeting to order at 7:03 pm.

Approval of Minutes

There was a motion to approve the minutes of the November 28, 2022 Regular Meeting of the Board of Trustees. (Mason-Dollmann, Hartill; unanimous)

Period for Public Expression

None.

Correspondence

None.

Financial Report

The Board reviewed the Financial Reports, Income Statements, Fixed Asset Schedule, Self Sustaining Operations Schedule, Endowment Account information, Capital Project information and Bill Summary.

The December bills were presented and there was a motion to approve them for payment. (Bell, Pooley; unanimous)

The January bills were presented and there was a motion to approve them for payment. (Bell, Pooley; unanimous)

The Capital Project bills were presented and there was a motion to approve them for payment. (Bell, Pooley; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Brown, Bell; unanimous)

Director' Report

The Board reviewed the Director's Report with interest.

New Business

Approval of Notice of Special District Meeting

There was a motion to approve Legal Notice for the Annual Budget Vote and Trustee Election. (Mason-Dollmann, Hartill; unanimous)

February Meeting Date

There was a motion to approve changing the date of the next Board meeting from Monday, February 27, 2023 to Tuesday, February 21, 2023. (Pooley, Bell; unanimous)

Public Information Session

Mr. Squillante informed the Board that the Public Information Session regarding the Proposed Budget would be held on Wednesday, March 22, 2023 at 7pm.

Library Van Proposal

There was no interest in obtaining a used van from SCLS.

Baldessari and Coster, LLP Contract

There was a motion to approve the contract for accounting and auditing services from Baldessari and Coster, LLP. (Bell, Pooley; unanimous)

Appointment of Treasurer

There was a motion to appoint Andrew Marafino as District Treasurer. (Bell, Pooley; unanimous)

Hotspot Lending Policy

There was a motion to approve the Hotspot Lending Policy as presented. (Hartill, Brown; unanimous)

Old Business

Parking Lot Project

Mr. Squillante gave an update on the Parking Lot Project.

Executive Session

None.

Adjournment

There being no further business, there was a motion to adjourn at 8:30pm. (Pooley, Mason-Dollmann; unanimous)

Respectfully submitted,



Mrs. Frances Bell, Secretary