

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
of the  
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY  
Held January 28, 2019**

**Present**

Dr. Richard Harmond, President  
Mrs. Diane Hartill, Vice-President  
Mrs. Frances Bell, Secretary  
Mr. Francis Pooley, Finance Officer  
Mrs. Joan Mason-Dollmann, Trustee

Also present, Michael Squillante, Director; Janet Anderson, Business Manager

**Call to Order**

Dr. Harmond called the meeting to order at 6:58 pm.

**Approval of Minutes**

There was a motion to approve the minutes of the November 26, 2018 meeting of the Board. (Bell, Pooley; unanimous)

**Period for Public Expression**

None.

**Financial Report and Approval of Bills**

The December bills were presented and there was a motion to approve them for payment. (Bell, Pooley; unanimous)

The January bills were presented and there was a motion to approve them for payment. (Mason-Dollmann, Hartill; unanimous)

**Personnel Report**

There was a motion to approve the Personnel Report (Bell, Hartill; unanimous)

**Director's Report**

The Board read the Director's Report with interest.

**New Business**

**Approval of Notice of Special Meeting**

There was a motion to approve the Notice of Special Meeting for the Library's Budget Vote and Trustee Election to be held on April 2, 2019. (Pooley, Dollmann; unanimous)

**Part time pay rates**

There was a motion to adjust the hourly rate of pay for part-time Librarians and Librarian Trainees. (Hartill, Pooley; unanimous)

**Old Business**

**HVAC/Well update**

Mr. Squillante explained the system appears to be working fine and that a few final tweaks are being accomplished by DSI, Inc.

Martinez Estate

Mr. Squillante gave the Board an update on the progress regarding the Martinez Estate. It is hoped that the house will be listed soon.

Next Library Board meeting

Monday, February 25, 2019 at 7pm.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 7:55 pm.  
(Hartill, Bell; unanimous)

*Respectfully submitted,*

A handwritten signature in black ink, appearing to read "Frances Bell", written in a cursive style.

Frances Bell, Secretary