

Unapproved

**MINUTES OF THE EMERGENCY MEETING OF THE  
BOARD OF TRUSTEES  
of the  
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY  
March 20, 2020 via teleconference**

**Present**

Mrs. Diane Hartill, President  
Mrs. Frances Bell, Vice-President  
Mr. Francis Pooley, Secretary  
Mrs. Joan Mason-Dollmann, Finance Officer

**Absent**

Dr. Richard Harmond, Trustee

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager.

**Call to Order**

Mrs. Hartill called the meeting to order at 9:58 am.

**Cancellation of budget vote and trustee election**

There was a motion to cancel the Library's Budget Vote and Trustee Election to be held on April 14, 2020. (Hartill, Bell; unanimous)

**Approval of Press Release**

There was a motion to approve the press release cancelling the Library's Budget Vote and Trustee Election. (Pooley, Mason-Dollmann; unanimous)

**Catastrophic Leave**

There was a motion to continue paying the Library's Part Time employees through April. (Bell, Pooley; unanimous)

**General Discussion**

Mr. Squillante mentioned that our facilities staff might take the opportunity to get some painting and rug cleaning done. Also, the rest of the staff is working hard to develop some library services during this extraordinary time. The Board expressed their appreciation for everyone's efforts.

**Adjournment**

There being no further business, there was a motion to adjourn the meeting at 10:24am. (Pooley, Hartill; unanimous)

*Respectfully submitted,*

Mr. Francis Pooley, Secretary