

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
July 25, 2022**

Present

Ms. Joan Mason-Dollmann, President
Ms. Diane Hartill, Vice-President
Mrs. Frances Bell, Secretary
Mr. Francis Pooley, Finance Officer

Also present, Michael Squillante, Director; Janet Anderson, Business Manager.

Call to Order

Ms. Mason-Dollmann called the meeting to order at 7:20 pm.

Approval of Minutes

There was a motion to approve the minutes of the June 27, 2022 Regular Meeting of the Board of Trustees.
(Bell, Hartill; unanimous)

Correspondence

None.

Director' Report

The Board reviewed the Director's Report with interest.

Financial Report

The Board reviewed the Financial Reports.

The July bills were presented and there was a motion to approve them for payment. (Hartill, Bell; unanimous)

Personnel Report

There was a motion to approve the Personnel Report. (Mason-Dollmann, Bell; unanimous)

Old Business

Parking Lot Project

Mr. Squillante gave an update on the Parking Lot Project.

Trustee Vacancy

Mr. Squillante suggested that the Board fill the vacant Board position that has occurred due to the passing of Dr. Harmond. He suggested a number of possible interested parties and will continue investigating their willingness to serve.

Banking information

Ms. Anderson discussed some options for the Library's funds. The Library will take out a Certificate of Deposit with TD bank.

New Business

Holiday Schedule

The Board reviewed the Holiday Schedule for the upcoming year, and there was a motion to approve it as presented. (Pooley, Mason-Dollmann; unanimous)

Sustainable Purchasing Policy

There was a motion to approve the Sustainable Purchasing Policy as presented. (Bell, Pooley; unanimous)

Executive Session

None.

Next Library Board meeting

Monday, September 26, 2022, at 7pm.

Adjournment

There being no further business, there was a motion to adjourn at 8:05pm. (Hartill, Bell; unanimous)

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Frances Bell, Sec.", written in dark ink.

Mrs. Frances Bell, Secretary