

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
Held September 24, 2018**

Present

Dr. Richard Harmond, President
Mrs. Diane Hartill, Vice-President
Mrs. Frances Bell, Secretary
Mr. Francis Pooley, Finance Officer
Mrs. Joan Mason-Dollmann, Trustee

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant.

Call to Order

Dr. Harmond called the meeting to order at 7:00 pm.

Approval of Minutes

There was a motion to approve the minutes. (Pooley, Dollmann; unanimous)

Financial Report and Approval of Bills

The bills were presented and there was a motion to approve them for payment. (Bell, Pooley; unanimous)

Personnel Report

There was a motion to approve the Personnel Report (Hartill, Bell; unanimous)

Director's Report

The Board read the Director's Report with interest.

Payment of Bills Policy

There was a motion to approve the Payment of Bills Policy as presented. (Dollmann, Pooley; unanimous)

Old Business

HVAC Update

Mr. Squillante gave the Board an update on the status of the well repair.

Martinez Estate

Mr. Squillante explained that the library had been granted Executorship and that plans to comply with Mr. Martinez' final requests and disposition of the property on Anna Street were beginning.

Executive Session

There was a motion at 7:50 pm to move into executive session to discuss the employment status of a particular employee. (Dollmann, Bell; unanimous)

There was a motion at 8:40 pm to exit from executive session. (Pooley, Hartill, unanimous)

Next Library Board meeting

Monday, October 29, 2018 at 7pm.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 8:41 pm.
(Pooley, Hartill; unanimous)

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Frances Bell".

Frances Bell, Secretary