

~~Un~~approved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
October 28, 2019**

Present

Mrs. Diane Hartill, President
Mrs. Frances Bell, Vice-President
Mr. Francis Pooley, Secretary
Mrs. Joan Mason-Dollmann, Finance Officer
Dr. Richard Harmond, President

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager; Mr. Al Coster.

Call to Order

Ms. Hartill called the meeting to order at 7:00 pm.

Approval of Minutes

There was a motion to approve the minutes of the July 29, 2019 meeting of the Board.
(Pooley; Mason-Dollmann; unanimous)

Period for Public Expression

None.

Correspondence

The Board reviewed a copy of a letter from the NYS Library regarding Ms. Sherrie Godfrey's concerns about library service.

Presentation of Audit

The Board listened to Mr. Coster's presentation of the Library's Annual Independent Audit and discussed various topics contained within it.

Financial Report and Approval of Bills

The October bills were presented and there was a motion to approve them for payment.
(Bell, Hartill; unanimous)

Personnel Report

There was a motion to approve the Personnel Report (Pooley, Hartill; unanimous)

Director's Report

The Board read the Director's Report with interest.

New Business

2018-19 Audit

There was a motion to accept the 2018-19 Independent Audit performed by the firm of Baldessari and Coster, LLP. (Bell, Pooley; unanimous)

NYS Comptroller's Report

There was a motion to accept the NYS Comptroller's Report. (Hartill, Pooley; unanimous)

Weekend Phone attendant

Mr. Squillante informed the Board that the Library will experiment with deploying an Automated Phone Attendant on weekends.

Trustee Workshop

Mr. Squillante reminded the Board about the Trustee Workshop to be held at SCLS the following evening.

Old Business

Children's entrance

Mr. Squillante continues to collect information about the refurbishment of the Children's Room entrance.

Executive Session

There was a motion to enter Executive Session at 8:15pm to discuss a particular employee's personnel issue. (Hartill, Mason-Dollmann)

The Board exited Executive Session at 8:26pm. No action as was taken.

Next Library Board meeting

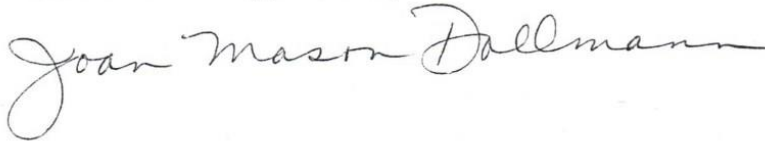
Monday, November 25, 2019 at 7pm.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 8:27 pm. (Bell, Pooley; unanimous)

Respectfully submitted,

Mr. Francis Pooley, Secretary

A handwritten signature in cursive script that reads "Joan Mason Dollmann". The signature is written in black ink and is positioned below the typed name of the secretary.