

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
October 26, 2020, 7pm via teleconference**

Present

Mrs. Frances Bell, President
Mr. Francis Pooley, Vice-President
Mrs. Joan Mason-Dollmann, Secretary
Mrs. Diane Hartill, Finance Officer

Absent

Dr. Richard Harmond, Trustee

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager; 2 call-in attendees.

Call to Order

Mrs. Bell called the meeting to order at 6:58 pm.

Approval of Minutes

There was a motion to approve the minutes of the September 29, 2020 Regular meeting of the Board of Trustees as corrected. (Hartill, Pooley; unanimous)

Presentation of Audit

Mr. Coster of Baldessari and Coster, LLP presented the 2019-20 Independent Audit. Mr. Coster said that the Library was doing an excellent job with the funds entrusted to it, and complimented Ms. Anderson's attention to her duties.

Financial Report

The October bills were presented and there was a motion to approve them for payment. (Pooley, Hartill; unanimous)

Personnel Report

No changes.

New Business

2019-20 Independent Audit

There was a motion to accept the 2019-20 Independent Audit. (Hartill, Mason-Dollmann; unanimous)

NYS Comptroller's Report

There was a motion to approve the NYS Comptroller's Report and to have Mr. Coster submit it electronically. (Pooley, Hartill; unanimous)

Hours of Operation

There was a motion change the Library's Sunday operating hours from 1pm to 5pm to 12pm to 4pm. (Bell, Pooley; unanimous)

Excused Absences

There was a motion to excuse the absences of Dr. Harmond due to his medical condition. (Bell, Hartill; unanimous)

Old Business

Parking Lot Project

Mr. Squillante is waiting for the last of three proposals for Architectural and Engineering Services regarding the renovation of the Parking Lot.

Martinez Bequest

Mr. Squillante updated the Board on plans to honor Mr. Martinez's generous bequest. There was a motion to approve the purchase of a mature Copper Beech to be planted on the west lawn. (Pooley, Mason-Dollmann; unanimous)

Executive Session

None.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 7:41 pm. (Pooley, Hartill; unanimous)

Respectfully submitted,

Mrs. Joan Mason-Dollmann, Secretary.