

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
of the  
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY  
November 25, 2019**

**Present**

Mrs. Diane Hartill, President  
Mrs. Frances Bell, Vice-President  
Mrs. Joan Mason-Dollmann, Finance Officer  
Dr. Richard Harmond, Trustee

**Absent**

Mr. Francis Pooley, Secretary

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager.

**Call to Order**

Ms. Hartill called the meeting to order at 7:00 pm.

**Approval of Minutes**

There was a motion to approve the minutes of the October 28, 2019 meeting of the Board. (Mason-Dollmann, Hartill; unanimous)

**Period for Public Expression**

None.

**Correspondence**

None.

**Financial Report and Approval of Bills**

The November bills were presented and there was a motion to approve them for payment. (Mason-Dollmann, Bell; unanimous)

**Personnel Report**

There was a motion to approve the Personnel Report (Mason-Dollmann, Hartill; unanimous)

**Director's Report**

The Board read the Director's Report with interest.

**New Business**

**Play touch table**

There was a motion to approve the purchase of a Play Touch Table for the Children's Room. (Bell, Dollmann; unanimous)

Capital Improvement Plan proposal

There was a motion to accept the proposal from John Tanzi, architect, to provide a Capital Improvement Plan to the Library Board. (Hartill, Bell; unanimous)

SCLS Trustee Election

There was a motion for the Board to cast five ballots for Mr. Francis Picart as SCLS Trustee. (Harmond, Bell, unanimous)

Square System Register

There was a motion to purchase the Square System Register for use by the Library. (Bell, Dollmann; unanimous)

Voting and Blood Donation Policies

There was a motion to approve both the Voting Policy and the Blood Donation Policy as presented. (Bell, Dollmann; unanimous)

Old BusinessChildren's entrance

Mr. Squillante continues to collect information about the refurbishment of the Children's Room entrance.

Executive Session

None.

Next Library Board meeting

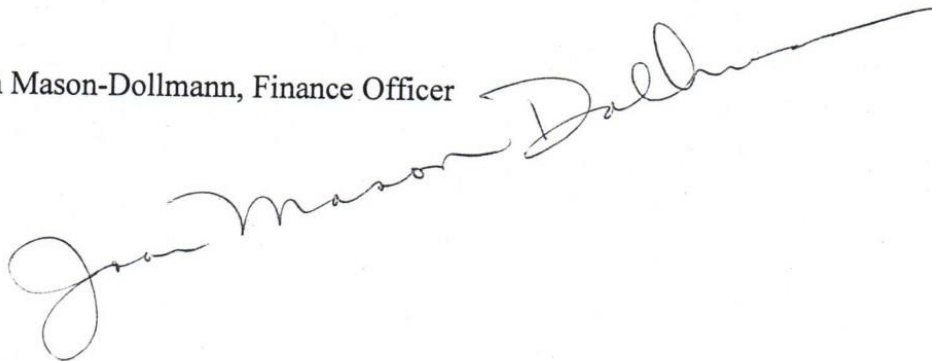
Monday, January 27, 2020 at 7pm.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 7:50 pm. (Bell, Hartill; unanimous)

*Respectfully submitted,*

Mrs. Joan Mason-Dollmann, Finance Officer

A handwritten signature in cursive script, reading "Joan Mason-Dollmann", written in black ink. The signature is positioned below the typed name and extends across the width of the page.