

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
June 29, 2020, 7pm via teleconference**

Present

Mrs. Diane Hartill, President
Mrs. Frances Bell, Vice-President
Mrs. Joan Mason-Dollmann, Finance Officer
Mr. Francis Pooley, Secretary

Absent

Dr. Richard Harmond, Trustee

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager, and a call-in attendee.

Call to Order

Mrs. Hartill called the meeting to order at 7:02 pm.

Approval of Minutes

There was a motion to approve the minutes of the May 26, 2020 Regular meeting of the Board of Trustees. (Mason-Dollmann, Pooley; unanimous)

Financial Report

The bills were presented and there was a motion to approve them for payment. (Bell, Hartill; unanimous)

Personnel Report

There was a motion to approve the personnel report. (Pooley, Hartill; unanimous)

New Business

Amended Policies

There was a motion to approve the amended Children's and YA Department Computer Use Policy. (Bell, Mason-Dollmann; unanimous)

There was a motion to approve the amended Computer Usage and Printing Policy. (Hartill, Pooley; unanimous)

There was a motion to approve the amended Unattended Children Policy. (Bell, Pooley; unanimous)

Reopening Memo

Mr. Squillante read a memo describing some of the changes to normal Library service as the facility opens to the public.

Site Improvement proposal

Mr. Squillante will attempt to get additional proposals.

Approval of 2020-21 Budget

There was a motion to approve the revised 2020-21 Budget. (Bell, Pooley; unanimous)

Dr. Harmon

There was a motion to excuse Dr. Harmon's recent absences. He will be welcomed back as soon as possible. (Pooley, Hartill; unanimous)

Old Business

None.

Executive Session

None.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 7:22 pm. (Bell, Pooley; unanimous)

Respectfully submitted,

Mr. Francis Pooley, Secretary.