

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
Held January 29, 2018**

Present

Mrs. Joan Mason-Dollmann, President
Dr. Richard P. Harmond, Vice-President
Mrs. Mary Beth Reilly, Secretary
Mrs. Frances Bell, Finance Officer
Mr. Francis Pooley, Trustee

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant, and a member of the community.

Call to Order

Ms. Mason-Dollmann called the meeting to order at 7:03 pm.

Approval of Minutes – December 18, 2017

There was a motion to approve the minutes. (Reilly, Bell; unanimous)

Correspondence

The Board discussed the correspondence between Michael Squillante and Donna Periconi, and decided that the Board would send a response.

Financial Report and Approval of Bills

The financial reports were presented and there was a motion to approve the attached bills for payment. (Bell, Pooley; unanimous)

Personnel Report

There was a motion to accept the Personnel Report. (Reilly, Harmond; unanimous)

Director's Report

The Board read the Director's report with interest.

New Business

March Meeting Date

The Board confirmed that their regular meeting usually held during the month of March will be held on April 2, 2018.

2018 Budget Vote and Trustee Election Information

Mr. Squillante reminded the Board that the Public Information Session for the Vote would be held on March 28, 2018, at 7pm.

Approval of Notice of Special District Meeting

There was a motion to approve the Notice of Special District Meeting for the April 10, 2018 Budget Vote and Trustee Election. (Harmond, Reilly; unanimous)

HVAC Contract

There was a motion to approve the Contract with DSI Mechanical, Inc. for Digital and Mechanical Upgrades to the existing HVAC System in the amount of \$112,780.00. (Reilly, Bell; unanimous)

Old Business**Construction Grants**

Mr. Squillante gave the Board an update on pending construction grant activities.

Friends Performance

Mr. Squillante gave the Board an update of the upcoming Friends performance featuring the Harlem Blues and Jazz Band to be held on February 3, 2018, at the Bay Shore Middle School.

Executive Session

There was a motion at 8:05pm to move into Executive Session to discuss the employment status of several employees.

The Board exited Executive Session at 8:10pm.

Next Library Board meeting

Monday, February 26, 2018 at 7pm.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 8:12pm. (Bell, Pooley: unanimous)

Respectfully submitted,

Francis Pooley, Trustee

