

~~Unapproved~~

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
of the
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY
January 27, 2020

Present

Mrs. Frances Bell, Vice-President
Mr. Francis Pooley, Secretary
Mrs. Joan Mason-Dollmann, Finance Officer
Dr. Richard Harmond, Trustee

Absent

Mrs. Diane Hartill, President

Also present, Michael Squillante, Director; Janet Anderson, Business Manager.

Call to Order

Mrs. Bell called the meeting to order at 7:04 pm.

Approval of Minutes

There was a motion to approve the minutes of the November 25, 2019 meeting of the Board. (Pooley, Mason-Dollmann; unanimous)

Period for Public Expression

None.

Correspondence

None.

Financial Report and Approval of Bills

The December 2019 and January 2020 bills were presented and there was a motion to approve them for payment. (Mason-Dollmann, Pooley; unanimous)

Personnel Report

There was a motion to approve the Personnel Report (Mason-Dollmann, Harmond; unanimous)

Director's Report

The Board read the Director's Report with interest.

New Business

Budget Dates

The Director gave a summary of the important dates for the Annual Budget Vote and Trustee Election.

Approval of Notice of Special Meeting

There was a motion to approve the Notice of Special District Meeting. (Pooley, Mason-Dollmann, unanimous)

Sunday Pay Rates

There was a motion to pay either the flat rate or time and one half, whichever is greater for employees working on Sundays. (Harmond, Pooley, Bell: yes; Mason-Dollmann: no)

Security Camera Policy

There was a motion to approve the Security Camera Policy as presented. (Bell, Dollmann; unanimous)

Tobacco Free Policy

There was a motion to make the Library and its grounds completely tobacco free. (Harmond, Pooley; unanimous)

Draft 2020-21 Budget

The Director provided the Board with a draft budget for their review.

Old BusinessChildren's entrance

Mr. Squillante will present an updated quote for refurbishment of the Children's Entrance at the next meeting. Attempts to engage other companies for quotes to do the work were unsuccessful.

Executive Session

None.

Next Library Board meeting

Monday, February 24, 2020 at 7pm.

Adjournment

There being no further business, there was a motion to adjourn the meeting at 9pm. (Pooley, Harmond; unanimous)

Respectfully submitted,

Mr. Francis Pooley, Secretary

