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**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
of the  
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY  
January 25, 2021, 7pm held via teleconference**

**Present**

Mrs. Frances Bell, President  
Mrs. Joan Mason-Dollmann, Secretary  
Mrs. Diane Hartill, Finance Officer  
Dr. Richard Harmond, Trustee

**Absent**

Mr. Francis Pooley, Vice-President

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager; 1 call-in attendee.

**Call to Order**

Mrs. Bell called the meeting to order at 7:00 pm.

**Approval of Minutes**

There was a motion to approve the minutes of the November 30, 2020 Regular meeting of the Board of Trustees as corrected. (Harmond, Hartill; unanimous)

**Financial Report**

The December bills were presented and there was a motion to approve them for payment. (Harmond, Hartill; unanimous)

The January bills were presented and there was a motion to approve them for payment. (Hartill, Mason-Dollmann; unanimous)

**Personnel Report**

There was a motion to approve the December Personnel Report. (Bell, Hartill; unanimous)

**New Business**

**Approval of Notice of Special District Meeting**

There was a motion approve, as corrected, the Notice of Special District Meeting to be published in the Library's newspapers of record. (Mason-Dollmann, Bell; unanimous)

**Old Business**

**Parking Lot Project**

There was a motion to create a Capital Fund for the Parking Lot Project. (Bell, Hartill; unanimous)

There was a motion to open a dedicated bank account for the Parking Lot Project. (Mason-Dollmann, Harmond; unanimous)

There was a motion to unassign \$525,000 held in the general fund for the Parking Lot Project. (Bell, Harmond; unanimous)

**Executive Session**

None.

**Adjournment**

There being no further business, there was a motion to adjourn the meeting at 7:28 pm.  
(Mason-Dollmann, Hartill; unanimous)

*Respectfully submitted,*

Mrs. Joan Mason-Dollmann, Secretary.