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**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
of the  
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY  
Held February 25, 2019**

**Present**

Mrs. Frances Bell, Secretary  
Mr. Francis Pooley, Finance Officer  
Mrs. Joan Mason-Dollmann, Trustee

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager

**Absent**

Dr. Richard Harmond, President  
Mrs. Diane Hartill, Vice-President

**Call to Order**

Mrs. Bell called the meeting to order at 7:01 pm.

**Approval of Minutes**

There was a motion to approve the minutes of the January 28, 2019 meeting of the Board. (Pooley, Mason-Dollman; unanimous)

**Period for Public Expression**

None.

**Financial Report and Approval of Bills**

The February bills were presented and there was a motion to approve them for payment. (Pooley, Mason-Dollmann; unanimous)

**Personnel Report**

There was a motion to approve the Personnel Report (Mason-Dollmann, Pooley; unanimous)

**Director's Report**

The Board read the Director's Report with interest.

**New Business**

**Approval of 2019-20 Proposed Budget**

There was a motion to approve Proposed Budget of the Bay Shore-Brightwaters Public Library in the amount of \$4,207,216 with the amount of \$4,029,379 to be raised by taxation. (Bell, Pooley; unanimous)

**Appointment of Listing Agent for Martinez Property**

There was a motion to appoint Ramsey Realtors as the listing agent for the Martinez Property at 9 Anna St., Bay Shore. (Bell, Pooley; unanimous)

**New York State Annual Report**

There was a motion to approve the New York State Annual Report of Libraries. (Mason-Dollmann, Pooley; unanimous)

**Old Business**

**Sexual Harassment Training**

Mr. Squillante discussed his plans to implement the mandated Sexual Harassment Training.

**Next Library Board meeting**

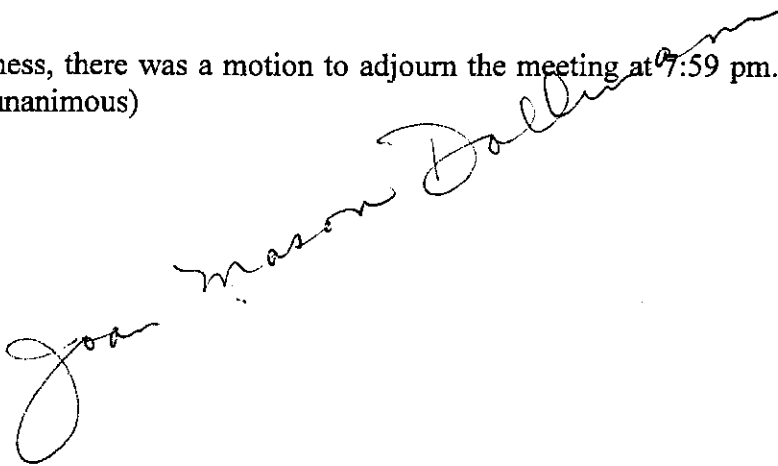
Monday, March 18, 2019 at 7pm.

**Adjournment**

There being no further business, there was a motion to adjourn the meeting at 7:59 pm.  
(Pooley, Mason-Dollmann; unanimous)

*Respectfully submitted,*

Frances Bell, Secretary

A handwritten signature in cursive script that reads "Joan Mason-Dollmann". The signature is written in dark ink and is slanted upwards from left to right across the page.