

Unapproved

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
of the  
BAY SHORE – BRIGHTWATERS PUBLIC LIBRARY  
February 24, 2020**

**Present**

Mrs. Diane Hartill, President  
Mrs. Frances Bell, Vice-President  
Mr. Francis Pooley, Secretary  
Mrs. Joan Mason-Dollmann, Finance Officer

**Absent**

Dr. Richard Harmond, Trustee

Also present, Michael Squillante, Director; Laura Carey, Administrative Assistant; Janet Anderson, Business Manager.

**Call to Order**

Mrs. Hartill called the meeting to order at 7:02 pm.

**Approval of Minutes**

There was a motion to approve the minutes of the January 27, 2020 meeting of the Board. (Pooley, Mason-Dollmann; unanimous)

**Period for Public Expression**

None.

**Correspondence**

None.

**Financial Report and Approval of Bills**

The bills were presented and there was a motion to approve them for payment. (Mason-Dollmann, Pooley; unanimous)

**Personnel Report**

There was a motion to approve the Personnel Report. (Bell, Pooley; unanimous)

**Director's Report**

The Board read the Director's Report with interest.

**New Business**

**Approval of Proposed 2020-21 Proposed Budget**

At 7:20pm there was a motion to approve the 2020-21 Proposed Budget as presented. (Hartill, Bell; unanimous)

**Approval of New York State Annual Report**

There was a motion to approve the 2019 New York State Annual Report. (Mason-Dollmann, Hartill; unanimous)

Accountant Engagement Letter

There was a motion engage Baldessari & Coster, LLP for accounting and independent auditor services. (Pooley, Bell; unanimous)

**Old Business**

Children's entrance

There was a motion to approve the proposal for refurbishment of the Children's Room entrance by John Creech Design and Production, Inc. (Hartill, Mason-Dollmann; unanimous)

Executive Session

None.

**Next Library Board meeting**

Monday, April 6, 2020 at 7pm.

**Adjournment**

There being no further business, there was a motion to adjourn the meeting at 8:10pm. (Pooley, Hartill; unanimous)

*Respectfully submitted,*

Mr. Francis Pooley, Secretary